

FACILITY HIRE FEES -BATAVIA HALL

Type of Hire	Type of Organisation	Fees (inc GST)
Weekday Monday – Friday – hourly fee	Commercial* Community Fee for Service** Community Non-Profit***	\$150 per hour \$110 per hour \$80 per hour
Weekend Commences at 5pm on Friday and includes Saturday, Sunday and Public Holidays – maximum 8 hours per day	Commercial* Community – Fee for Service** Community – Non-profit***	\$1600 \$1200 \$900
Cleaning Costs post event (Normally 5 - 10 hours depending on condition of Hall) Will be invoiced post event	All Organisations	\$130 per hour

Bond / Options	Type of Organisation	Amount
Bond (refundable)	Commercial* Community – fee for service** Community – non Profit***	\$600 \$450 \$300
Deposit for Key and Security Code (refundable)	All Organisations	\$40
Air-conditioning (optional)	All Organisations	\$30 per hour
PA/CD Changer/DVD Player (optional)	All Organisations	\$160
Chairs up to 500 maximum hire.	All Organisations	\$2.20 per chair

Type of Organisation	Definition of Organisation
Commercial*	Commercial organisation, society or incorporated body for profit, or business.
Community – fee for service**	Community based association, and/or service organisation charging fee for service or tickets. For example Non-profit associations, and/or service organisations charging fee for service or ticketed events for sport, music lessons, Government, Educational institutions events.
Community – non Profit***	Community based service organisation entirely conducting a Non-Profit event. For example Church, service clubs, Government, Educational Institutions where no fee for service or ticketed event exists.

A 25% deposit is payable on the hire fee within 6 weeks of the event with the balance payable within 7 days of the event. The signed 'Hire Agreement and Conditions' form is to be received upon payment of the deposit for the booking to be confirmed.

