



GERALDTON  
GRAMMAR SCHOOL

Achieve · Inspire · Motivate

**CRICOS PROVIDER CODE: 02468C**

**INFORMATION SHEET AND AGREEMENT FOR  
FULL FEE PAYING OVERSEAS STUDENTS 2018**

**Basic annual charges**

Tuition fees (Years 5&6)	\$6,350	
Tuition fees (Years 7-9)	\$7,350	
Tuition fees (Years 10-12)	\$8,400	
Government Recurrent fees (5-6)	\$11,500	
Government Recurrent fees (7-12)	\$14,500	
Additional Tuition fees for WACE	\$900	
Total fees for a Year 10- 12 Student		\$22,900
Uniform		\$1,000
Books		\$750
Compulsory Building Levy		\$700
Compulsory Technology Levy		\$250

**Incidental costs**

Other possible subject camps	\$300
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It is difficult to compute the cost of books as it related to subject choice but above is a reasonable estimate.

**International Air Travel**

Parents are requested to note the commencement and final dates for each term and make travel arrangements to adhere to those dates. Please note that the school will not fund the cost of air travel for students.

**Medical Health Cover**

To be arranged and provided by student.

**Payment of Accounts**

Parents may choose to pay a discounted annual fee by 9 February 2018.

**Payment by Credit Card**

The school accepts payment by Mastercard or Visa. Payment may also be made by debit card, cheque or direct debit.

**Withdrawal of a Student**

The Principal must be given notice in writing prior to the withdrawal of a student and request for refund of fees. The letter should include why the student is being withdrawn and hence why a refund should be granted.

### **Endowment Fee**

Parents accept the offer of a place by returning to the school the documentation requested in the letter of offer. An endowment fee of \$550 for the first child plus \$100 is payable for each additional child enrolled from the same family, up to a maximum of \$750, is required to be paid at this time. These funds are set aside into an endowment fund for the long term capital development of the school.

### **Accommodation**

Geraldton Grammar School does not provide accommodation for overseas students at the school.

### **Curriculum Council Charges**

The Curriculum Council of Western Australia charges all overseas students an administration fee. This fee has been included in the tuition fee for overseas students.

### **Course Credits**

This School does not provide course credits.

### **International Students Point of Contact**

The designated staff member for the point of contact for all international students is the Head of Curriculum and Mr Damon Angelatos is currently in this role.

### **Refund Policy**

One (1) term's notice in writing or one (1) term's fees is required in lieu of notice given before the withdrawal of a student as per the Enrolment Application agreement.

Refunds paid under section 47E of the ESOS Act are calculated under the Education Services for Overseas Students (Calculation of Refund) Specification 2014

### **Education service duration greater than 10 weeks**

<b>Reason for refund</b>	<b>Notification period</b>	<b>Refund</b>
Student's application for student visa unsuccessful	Before education service commences.	Full refund of all fees and charges.
Student with a student visa withdraws	More than 10 weeks before education service commences.  More than 4 weeks and up to 10 weeks before education service commences.  4 weeks or less before education service commences.  During education service.	Full refund of all fees and charges less \$900 for administrative expenses.          1 terms notice is required or terms fees in lieu of notice will be charged. Fees refunded for the remainder of the year at prorata rates. Pro rata fees are calculated as a proportion of the annual fee.

If the school withdraws offer, fails to provide program offered or terminates an education service.	Before education service commences.  After education service commences.	Full refund of all fees & charges.
If the school withdraws a student from an education service because the student has seriously breached international student visa conditions or the school's rules (Student default can also be define as See below)	After education service commences	No refund of the annual fees.

### Student default

The following reasons are considered to constitute student default:

- Failure of student to maintain satisfactory course progress (ie pass results of at least 50%) (visa condition 8202)
- Failure of student to maintain satisfactory attendance (ie 80% per semester) (visa condition 8202)
- Failure of student to maintain approved welfare and accommodation arrangements and advise the school of any change in these conditions (visa condition 8202)
- Failure to pay course fees
- Any behaviour identified as resulting in enrolment cancellation outline in School Handbook.

Should a student default, the School will notify the Secretary and the TPS director of the default and must report that they have discharged their obligations to the student within 7 days after the end of the school's obligation period of 28 days, which is in total 35 days after the default occurs.

The School is required, according to Section 19 of the ESOS Act 2000, to advise Department Immigration and Border Protection (DIBP) regarding changes to the student's enrolment and breaches of student visa conditions relating to academic performance and attendance within 31 days. Withdrawal or cancellation of a student's enrolment at the School may affect their visa status.

Providers must report within 14 days where an under-18 student either does not commence their course or terminates their studies.

The student is required to advise the school (registered provider) of any change in address whilst being enrolled in a course at the school. Failure to do so may prevent important information and/or notifications not being received.

### Information Collected

I/we acknowledge that information is collected about the student by the School, upon application and during enrolment, in order to meet the School's obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students

Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training Overseas Students 2007.

Information collected about the student and you during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Protection Service (TPS), Director. In other instances information collected during your enrolment can be disclosed without your consent where authorised or required by law.

**Note:** This agreement and the availability of complaints and appeals processes, does not remove the right of the student to take further action under Australia's consumer protection laws.

I confirm that I have read and understand these documents. I understand that the terms and conditions of enrolment have been explained to me in my own language and/or that copies of the documents were available to me, in my own language.

Parent/Guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's signature: \_\_\_\_\_ Date: \_\_\_\_\_